

**MAHARASHTRA STATE ELECTRICITY
TRANSMISSION CO. LTD.
THE RIGHT TO INFORMATION ACT, 2005
PUBLICATION U/S 4**

JANUARY, 2011

Organisation, Functions and Duties [Section 4(1) (b) (i)]

Sr. No.	Name of the Organization	Address	Functions & Duties
1	Maharashtra State Electricity Transmission Co. Ltd.	Head office – 'PRAKASHGANGA', C-19 , E- Block, Bandra Kurla Complex, Bandra (E) Mumbai - 51.	<p>1) The Company shall be primarily in the business of transmission of electricity and it shall be vested with the transmission assets, interest in property, rights and liabilities of the Maharashtra State electricity Board (The “Board”) necessary for the business of transmission, as per the Government of Maharashtra’s decision to reorganize the Board under the provisions of Part-XIII (Reorganisation of Board) of the Electricity Act, 2003 (and the transfer schemes notified there under) and the resolutions, circulars, ordinances and notifications issued in this regard. The Company shall act as Transmission Licensee under the Provisions of Section 14 of the Electricity Act, 2003 and the company shall also act as State Transmission Utility if notified by the State Government under the provisions of Section 39 of Electricity Act, 2003.</p> <p>2) To undertake planning and coordination activities in regard to intra-State Transmission, works connected with the intra-State transmission, in the State of Maharashtra, Load Dispatch functions, to introduce open access in transmission on payment of transmission charges and such other functions as may be assigned to the company by law or otherwise by Government or Government Authority concerning the operation of the Power System and to ensure development of an efficient, co-ordinated and economical system of intra-State transmission lines for smooth flow of electricity from a generating station to load centers and to provide non-discriminatory open access to its transmission system as per the provisions of the Electricity</p>

Sr. No.	Name of the Organization	Address	Functions & Duties
			Act, 2003. 3) To plan, acquire, develop, establish, construct, take over, erect, lay, operate, run, manage, hire, lease, buy, sell, maintain, enlarge, alter, work and use, renovate, modernize, electrical transmission lines and/or net works through various voltage lines and associated sub-stations, including cables, wires, accumulators plants, motors, meters, apparatus, computers and materials connected with transmission, ancillary services, telecommunication and telemetering equipment.

Manpower Strength (31.01.2011)

Pay Group	Sanctioned	Working	Vacancies
I	1371	1154	217
II	3173	1961	1212
III	6219	3981	2238
IV	5779	4947	832
Total	16542	12043	4499

Powers and Duties of Officers and employees [Section 4(1)(b)(ii)]

Corporate Office:

Sr. no.	Name of Officer	Designation	Duties
1.	Shri Arvind Singh, IAS	Chairman & Managing Director	All issues of the Transmission Company like Technical, Purchase, Administration & HR, Project & Finance etc.
2.	Shri. P.G. Mohite	Director (Finance)	All issues related to Finance & Accounts, management of funds etc.
3.	Shri Uttam G. Zalte	Director (Operations)	All issues related to Operations & Maintenance of transmission system, (Sub-Stns. & Trans.Lines), Load Dispatch Centre, Procurement of Material.
4.	Shri O. K. Yempal	Director (Projects)	All issues related to Project activities of Constructions of Sub-Stns. & lines
5.	Shri. V.M. Latey	Executive Director (Projects)	All issues related to Project activities of EHV Network.
6.	Vacant	Executive Director (Operations)	Operation and Maintenance of Transmission System (S/Ss and Trans

Sr. no.	Name of Officer	Designation	Duties
			Lines) of 66 k/v and above and procurement of material.
7.	Shri. S. D. Sone (In-charge)	Executive Director (HR)	HR & Administration, Corporate Communication, Publicity and IR
8.	Shri. S.T. Shinde	Chief Engineer (STU)	Special project activities implementation and Monitoring. Issues related to Transmission of electricity through Intra State Transmission System, Planning & Co-ordination relating to Intra State Transmission System with Central Transmission Utilities, State Govt., Generating Companies, Regional Power Committees, and Licensees etc., To provide non discriminatory open access its transmission system.
9.	Shri S. A. More	Chief Engineer (Proj. PPD)	Design and Engineering work of Sub.stn.& Lines. Preparations of Project scheme and cost data. Drawing approval of various equipments.
10.	Shri L. S. Sonkawade	Chief Engineer (Trans. O&M)	Operation and Maintenance of Transmission System (S/Ss and Trans Lines) of 66 k/v and above. Augmentation of Transformer Capacity in EHV Substations.
11	Shri. Chavan R. D.	Chief Engineer (Trans. Proj. C&M)	Board approval for EPC Contracts and Turn Key Project. SEPP & PPP. Inspection of project material, Civil work of Projects. Estate management, Monitoring of EPC & Non EPC Project and STU Plan.
12.	Shri A. H. Boricha	Chief Engineer (Procurement)	Procurement of materials & Store Management.
13.	Shri B.T.Raut	Chief Engineer (HR)	HR & Administration issues related to Tech cadres
14.	Shri S.D. Sone	Chief General Manager (HR)	HR & Administration, Corporate Communication, Publicity and IR
15.	Shri S. J. Amberkar.	Chief General Manager (F&A)	All issues related to Finance & Accounts, management of funds etc.

Field Offices

Sr. No.	Name of Officer	Designation	Duties
1	Shri. Kawale A. M.	CE, EHV CC O&M Zone, Amaravati	<ol style="list-style-type: none"> 1. Tripping and remedial measures to avoid recurrence. 2. Commissioning, operation & maintenance of EHV substations & constructional activities of S/Stns & Lines. 3. PLCC system. 4. Constructional activities of EHV S/s already in service. <ul style="list-style-type: none"> • Augmentation of Transformer capacity. • Addition of Transformer capacity • Addition of new Bays. 5. Energy received at EHV S/s and Energy delivered to DISCOM. 6. Coordination with other power units tie like PGCIL, etc in the matter related to protection, communication, metering etc. 7. Purchase of various items (including proprietary) related to EHV substations. 8. Civil Maintenance work.
2	Shri Badhe V. B.	CE, EHV CC O&M Zone, Aurangabad	- Do -
3	Shri Mundhe G. T.	CE, EHV CC O&M Zone, Karad	- Do -
4	Shri Kelkar S. G.	CE, EHV CC O&M Zone, Nagpur	- Do -
5	Shri Maske R. N.	CE, EHV CC O&M Zone, Nashik	- Do -
6	Shri Sanap M. L.	CE, EHV CC O&M Zone, Pune	- Do -
7	Shri Deore P. R.	CE, EHV CC O&M Zone, Vashi	- Do -
8	Vacant	CE, SLDC, Kalwa	Grid network system operation & load dispatch within state including reports and schedules.

Procedure Followed in Decision-making Process [Section 4(1) (b) (iii)]
G.O. 1 (F&A)

Norms set for the Discharge of Functions [Section 4(1)(b)(iv)]
[Administrative Circular No. 44 dt 19/04/2007\(SOP\)](#)

Rules, Regulations, Instructions, Manual and Records, for -Discharging Functions
[Section 4(1)(b)(v)]

1. **MSEB Employee's Service Regulations, 1963**
2. **MSEB Employee's Seniority Regulation, 1961**
3. **MSEB Employees' Classification & Recruitment Regulations, 1962**
4. **Administrative Circulars**
5. **Electricity Rules 2003**
6. **MERC SOP Regulations 2005**
7. **MERC Open Access Regulations 2005**
8. **MERC Terms & Conditions of Tariff**

Categories of Documents held by the Public Authority under its Control [Section 4(1)(b)vi]

Documents held by Public Authority

1. Files
2. Service Books
3. Log Books
4. M.Bs.
5. Minutes
6. Vouchers
7. Musters

The above documents are preserved for specific period.

[Kindly refer to Administration Circular No. 191](#)

Arrangement for Consultation with, or Representation by, the Members of the Public in relation to the Formulation of Policy or Implementation thereof
[Section 4(1) (b) vii]

S. Function/service No.	Arrangements for consultation with or representation of public in relations with policy formulation	Arrangements for consultation with or representation of public in relations with policy implementation

NOT APPLICABLE

Boards, Councils, Committees and other Bodies constituted as part of Public Authority [Section 4(1) (b) (viii)]

Sr. No.	Name of Director	Official Address	Residential Address
1	Shri Arvind Singh, IAS Chairman & Managing Director	MSETCL Plot No. C-19, E-Block, “Prakashganga”, Bandra-Kurla Complex, Bandra (E), Mumbai – 400 051	36, Amber, Narayan Dabholkar Marg, Malabar Hills, Mumbai -400006
2	Shri P.G. Mohite Director (Finance)	- Do -	Flat B-801, Parkdev, 8 th Floor, plot No.73, Sector20, Koparkhairne, Navi - Mumbai-410210
3	Shri U. G. Zalte Director (Operations)	- Do -	Flat 3-B, “Soudamini” MSEB Staff Qtrs, Haji Ali, Mumbai- 34
4	Shri O. K.Yempal Director (Projects)	- Do -	Flat 1-B, “Soudamini” MSEB Staff Qtrs, Haji Ali, Mumbai- 34

Directory of Officers and Employees [Section 4(1)(b)(ix)]

Directory of Officers and Employees

[Directory of Officers and Employees - Mrathi](#)

[Directory of Officers and Employees - English](#)

**Monthly Remuneration received by Officers and Employees, including the
System of Compensation as provided in Regulations [Section 4(1) (b)(x)]**

[Monthly Remuneration received by Officers and Employees](#)

Budget Allocated to Each Agency including Plans etc. [Section 4(1) (b) xi]

[Annual Plan](#)

Manner of Execution of Subsidy Programmes [Section 4(1)(b)xii]

No subsidy programmes / Activities / Schemes being implemented by this department	Nature/scale of subsidy	Eligibility criteria for grant of subsidy	Designation of officer to grant subsidy
Name of programme/activity			
NOT APPLICABLE			
Name of programme/activity	Application Procedure	Sanction Procedure	Disbursement procedure
NOT APPLICABLE			

Particulars of Recipients of Concessions, Permits or Authorization Granted by the Public Authority [Section 4(1) (b) xiii]

Institutional Beneficiaries Name of programme/scheme				
Si. No	Name & address of recipient institutions	Nature/ quantum of benefit granted	Date of grant	Name & Designation of granting authority
Not applicable				
Individual Beneficiaries Name of programme/scheme:				
Si. No	Name & address of recipient institutions	Nature/ quantum of benefit granted	Date of grant	Name & Designation of granting authority
Not applicable				

Information Available in Electronic Form [Section 4(1)(b)xiv]

Electronic format	Description (site address/location where available etc.)	Contents or title	Designation and address of the custodian of Information (held by whom?)
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Note: No such facility of library / information center / Reading room for public maintained by this office. However the information required by the public is made available during officer hours i.e. 10.00 AM to 5.00 PM

**Particulars of Facilities available to Citizens for Obtaining Information
[Section 4(1) (b) xv]**

Facility	Description (Location of Facility / Name etc.)	Details of Information made available
Notice Board	Entrance hall of the office	News paper clippings, Select list of recruitment, tender notice, Birth day
News Paper Reports	Entrance hall of the office	Power / Transmission related articles
Public Announcements	Information dissemination is being carried out from time to time	Through newspapers & Mahatransco web sites.
Information counter	Public Relation Officer, Asstt. Public Relation Officer	Corporate communication related issues, Circulars, Newsletters Brochure
Publications	Released information as and when need arises	Newsletter.
Office library	Facility is not available in the office	Nil
Websites	www.mahatransco.in	All information about MSETCL
Other facilities [name]	Fax, e-mail facility available in the office	

Chapter – II

**Names, Designations and other Particulars of Public Information Officers [Section
4(1)(b)xvi]**

Link: Public Information Officers

Other Useful Information [Section 4(1)(b)xvii] - Nil