

Umed- Maharashtra State Rural Livelihoods Mission

उमेद -महाराष्ट्र राज्य ग्रामीण जीवनोन्नती अभियान

राज्य अभियान व्यवस्थापन कक्ष,
सिडकोभवन , ५ वामजला (दक्षिण कक्ष)
सी.बी.डी.बेलापूर, नवी मुंबई.
पिनकोड -४००६१४
दुरध्वनी -०२२-२७५६२५२/५४

State Mission Management Unit
CIDCO Bhavan, 5th Floor (South Wing)
CBD Belapur, Navi Mumbai
Pincode : 400614
Phone No : 022-27562552/54

MSRLM/GVB/AMC /Firefighting/3015/2021

Date: 11/10/2021

To,

M/s

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Subject: -Request for Quotation (RFQ) for providing Comprehensive Maintenance Contract (AMC) of Firealarm and firefighting System installed at Gram Vikas Bhavan Kharghar, Navi Mumbai

Dear Sir,

- 1) - Rural Development Department and Panchayat Raj Department, Government of Maharashtra has developed 'Gram vikas Bhavan' (GVB) on plot no 76(A) in sector -21 at Kharghar, Navi Mumbai for organizing various residential /non-residential seminars, workshops, trainings and meetings .At present there are 53 air condition double bed rooms, 4 training halls , Canteen and Auditorium having seating capacity 460 persons. Gram vikasbhavan started its function from April 2018.
- 2) The Chief Executive Office of Maharashtra State Rural Livelihood Mission (MSRLM) on behalf of rural development department, Government of Maharashtra invites quotation for providing Comprehensive Maintenance Contract (AMC) of Fire alarm and firefighting System installed at Gram Vikas Bhavan Kharghar, Navi Mumbai.
- 3) Detailed scope of work: **AS per Annexure - A**
- 4) **Qualification criteria**
 - a. Bidder should be a Proprietary firm /Partnership firm/Limited Company/Corporate body legally constituted and should be registered with the appropriate registration authority;
 - b. Bidder should be registered under GST
 - c. Bidder should have at least 3 years' experience in providing repair and maintenance of Fire Protection System.
 - d. Bidder has not been found guilty and has not been blacklisted or debarred by any State Government or Central Government Department/ Union Territory/ Local Authority/ Central and State Government Undertaking or Government Organizations as on the date of submission of bid.
 - e. Bidder should have Fire Licence
- 5) **Quotation Price:-**
 - a) The contract shall be for the above mentioned scope of work. Corrections, if any, shall be made by crossing out initially, dating & rewriting.
 - b) Rates should be quoted in the financial Bid format as per form -5 of this tender document and in accordance to the details and terms and conditions as mentioned in

this tender document (hence, the bidder is expected to understand the tender in all respects and site visit).

- c) Quoted price shall be inclusive of all legal dues applicable as per the law/rules prevailing in the state of Maharashtra and inclusive of all expenses and overheads but excluding GST
- d) The rates quoted by the bidder shall be fixed for the duration of contract and in case of award for supply and installation shall not be subject to adjustment on any account.
- e) The price shall be quoted in Indian Rupees Only.
- f) The quote should include installation, testing charges and all other charges related to AMC.
- g) The bidders are advised to visit the site during the office hour and inspect the firefighting System before submitting the offer.

6) Terms and Conditions :

- a. Each bidder shall submit only one quotation.
- b. Bidder shall not contract other bidder in matter relating to this quotation.
- c. Each page of the quotation is to be signed by the bidder.
- d. Conditional quotations which are not in line with this request for quotation shall be treated as non-responsive.
- e. Quotations must be submitted as per the attached format in a sealed envelope. Quotation in any other format and by any other means will not be accepted for evaluation.
- f. All dismantled/unused materials shall remain the property of GVB and shall be the responsibility of the contractor to return back the same to GVB failing which recovery shall be made at double the market rates from the Contractor.
- g. Any damage done to the existing installation, equipment or to the building particularly due to negligence shall be entire responsibility of Contractor to repair, rectify or replace the same free of cost.
- h. In case of any accident occurs due to any reasons during duty hours within office premises, GVB will not be responsible in any way for the same. No extra payments shall be made to the Contractor and No claim what so ever nature will be given or paid on this account and Contractor is fully responsible for such eventualities and he should indemnify the GVB from such happening.
- i. Contractor shall take appropriate Insurance Policy for his employee deployed person for the maintenance work.

7) Submission of Documents -

- a. Registration certificate of bidder with appropriate registration authority as proprietary firm /Partnership firm/Limited Company/Corporate body
- b. GST registration certificate
- c. Offer forwarding letter/tender submission letter : Form -1
- d. Details of Similar Experience/Performance Statement - Form No-2 along with supportive documents i.e. work order / Contract agreement
- e. Declaration confirming Knowledge about the site condition: Form -3
- f. Declaration : Form -4
- g. Financial Bid Form- 5

8) Validity of quotation:-

Quotation shall remain valid for the period not less than 45 days after the deadline date specified for submission.

9) Evaluation of Quotations: -

- a) The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e.
- b) Which are properly signed;
- c) Conform to the terms and conditions and specifications;
- d) Fulfil all qualification criteria;
- e) Quotation submitted in a prescribed format; along with all supportive documents as mentioned in this RFQ document.
- f) Alternative price/conditional offer shall not be accepted;
- g) GST in connection with the services will not be taken into account in evaluation.
- h) Quotation shall be evaluated for all the items together

10) Place of Services -

Gram Vikas Bhavan, Plot No- 76 (A), Sector-21, Kharghar, Navi Mumbai- 410210.

11) Any legal Dispute arising out of this issue is subject to Mumbai jurisdiction.

12) Award of the contract: -

The contract will be awarded to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- a) Notwithstanding the above, the service provider reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- b) The bidder whose bid is accepted will be notified of the award of contract by the service provider prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the work order.

13) Contract Period -

The Contract will be initially for a period of one year with a provision of one year extension subject to evaluation of the performance of bidder by GramVikas Bhavan before end of contract. However, all other terms and conditions will remain unchanged. The performance of the bidder/Bidder may be evaluated every year on a continuous basis and the extension /renewal of contract will be based on performance evaluated by GramVika sBhavan or third party inspection report or both. The renewal of the Contract, if any, shall be solely on decision of Gram Vikas Bhavan.

14) Signing of Contract

The Contract will be signed as per RFQ document, after selection of the bidder. In lieu of the same, the successful bidder will have to execute an agreement in a non-judicial stamp paper of value Rs.500/- in favour of Chief Executive Officer, MSRLM.

If the successful bidder fails to execute the agreement and payment of Performance Security within the time specified or withdraws the tender, the successful bidder is unable to undertake the contract, the award of contract the successful bidder shall stand cancelled. Such bidder(s) will also be liable for all damages sustained by the TIA by reasons of breach of tender conditions. Such damages shall be assessed by the TIA whose decision shall be final.

15) Failure to agree with Terms and Conditions of this RFQ

Failure of the successful bidder to agree with the terms & conditions of the RFQ document shall constitute sufficient grounds for the annulment of the award, resulting which the TIA may call for new bids and at the same time, invoke the performance Security of the successful bidder.

16) Performance Security -

The selected bidder shall deposit the Performance Security as follows:

- a. The successful bidder shall at his own expense, deposit with the TIA, a Performance Security in the form of Bank Guarantee or Demand Draft equal to 5% .
- b. The Performance Security should be furnished within 15 Working Days from the date of issue of notification of award of contract.
- c. The Performance Security may be discharged/returned by the TIA upon being satisfied that there has been due performance of the obligations of the successful bidder under the contract. However, no interest shall be payable on the Performance Security
- d. The TIA shall also be entitled to make recoveries from the Performance Security on the following grounds:
 - i. Any amount imposed as a fine for irregularities Committed by the bidder.
 - ii. Any amount which the TIA becomes liable to the Government /Third party on behalf of any default of the bidder or any of his/her/their agent/ employees or staff.
 - iii. Any payment/fine made under the order/judgment of any court/consumer forum or law enforcing agency or any person working on his behalf.
 - iv. Any other outstanding amount.
- f. Once the amount under this clause is debited, the bidder shall reimburse the performance security to the extent the amount is debited within 15 days of such debit by the TIA failing which it will be treated as breach of agreement and may lead to termination of agreement with forfeiture of all amounts including interest free Performance Security in favour of the TIA.

17) Payment Terms-

Quarterly charges will be arrived at dividing the yearly amount by four quarter. The payment will be made on quarterly basis after ending of the quarter within 2 weeks from the receipt of tax invoice duly certified by the GramVikas Bhavan authority or any other officer authorized by Chief Executive officer, MSRLM that the work has been satisfactory completed.

Actual GST will be paid on submission of original tax invoice. Deduction towards Income Tax as applicable under the Income Tax Act, 1961, shall be made from all payments made to the bidder and in respect of such deductions necessary certificates of Tax Deduction shall be given.


18) Deadline for submission:

We request you to please submit us the sealed quotations clearly superscripted as "Quotation for providing Comprehensive Maintenance Contract (AMC) of Fire alarm and firefighting System installed at Gram Vikas Bhavan Kharghar, Navi Mumbai" latest by on or before 18/10 /2021 up to 2.00 PM in the prescribed format to the above mentioned address along with all required documents.

19) Public opening of quotation:

Quotation will be open in presence of bidders or their authorized representatives who choose to attend at State Mission Management Unit MSRLM on 18/10/2021 @ 2.30 PM. Please note attendance to public opening is not mandatory but MSRLM encourage participation for transparency in the process.

Thanking you,


Chief Operating Officer
Maharashtra State Rural Livelihoods Mission

