

जलस्वराज्य- २ कार्यक्रम



महाराष्ट्र शासन

पाणी पुरवठा व स्वच्छता विभाग

सुधारणा सहाय्य व प्रकल्प व्यवस्थापन कक्ष

सिडको भवन (दक्षिण कक्ष), बेलापूर ४०० ६१४.

दूरध्वनी क्रमांक : ०२२-२७५८ ०५२१ फॅक्स क्रमांक : ०२२-२७५६ २३४३

Website : <https://jalswarajya.maharashtra.gov.in> Email: us11.jal2@gmail.com

अर्ज स्विकृतीची अंतिम तारीख : २६/१०/२०१८ दुपारी ०३.०० वाजेपर्यंत

कंत्राटी पद्धतीने भरावयाच्या पदासाठीची जाहीरात

महाराष्ट्र शासन, पाणी पुरवठा व स्वच्छता विभागांतर्गत जलस्वराज्य- २ कार्यक्रमांतर्गत "कार्यकारी अभियंता" (Executive Engineer) - ०१ पद , "शाखा अभियंता" (Sectional Engineer) - ०१ पद व "संनियंत्रण व मूल्यमापन तज्ञ" (M & E Specialist) - १ पद अशी ०३ पदे कंत्राटी पद्धतीने भरावयाची आहेत.

सदर पदांसाठी शैक्षणिक अर्हता, अनुभव, आर्थिक मोबदला तसेच पदाची कर्तव्ये व जबाबदाऱ्या इत्यादी बाबतचा तपशिल सोबतच्या परिशिष्ट-अ मध्ये देण्यात आलेला आहे. सदर जाहिरात सोबतच्या परिशिष्ट-अ सह <https://water.maharashtra.gov.in>, <https://jalswarajya.maharashtra.gov.in> व www.maharashtra.gov.in (Rojgar) या संकेतस्थळावर उपलब्ध करून देण्यात आलेली आहे.

इच्छुक उमेदवारांनी जाहिरातीचा व सुचनांचा बारकाईने अभ्यास करून आपला अर्ज सर्व कागदपत्रांच्या पूर्ततेसह दि. २६/१०/२०१८ रोजी दुपारी ३.०० वाजेपर्यंत अवर सचिव, सुधारणा सहाय्य व प्रकल्प व्यवस्थापन कक्ष, सिडको भवन (दक्षिण कक्ष), बेलापूर, नवी मुंबई - ४०० ६१४ या पत्त्यावर पोस्टाने किंवा प्रत्यक्ष अथवा hrjalswarajya@gmail.com या e-mail id वर ई-मेलने सादर करावा. विहित वेळनंतर / तारखेनंतर आलेले अर्ज स्विकारण्यात येणार नाही. अपूर्ण स्वरूपातील अर्ज पदभरती प्रक्रियेसाठी विचारात घेतले जाणार नाहीत याची उमेदवारांनी नोंद घ्यावी.

पाणी पुरवठा व स्वच्छता विभाग, महाराष्ट्र शासन सदर पदभरती प्रक्रियेत बदल करण्याचा अथवा रद्द करण्याचा अधिकार राखून ठेवत आहे.

स्थळ :- बेलापूर, नवी मुंबई

दिनांक :- १२/१०/ २०१८

सही/-

अवर सचिव

सुधारणा सहाय्य व प्रकल्प व्यवस्थापन कक्ष

पाणी पुरवठा व स्वच्छता विभाग

बेलापूर, नवी मुंबई.

परिशिष्ट- अ

जलस्वराज्य-२ कार्यक्रमांतर्गत "कार्यकारी अभियंता" (Executive Engineer), "शाखा अभियंता" (Sectional Engineer) व "संनियंत्रण व मूल्यमापन तज्ञ" (M & E Specialist) या कंत्राटी तत्वावरील पदाच्या नेमणुकीसाठी अटी व शर्ती :-

- "कार्यकारी अभियंता" (Executive Engineer) "शाखा अभियंता" (Sectional Engineer) व "संनियंत्रण व मूल्यमापन तज्ञ" (M & E Specialist) ही पदे कंत्राटी तत्वावर भरण्यात येत असून सदर पदासाठी शासन निर्णय क्र. जस्वप्र-०११४/ प्र.क्र.०५/पापु-११, दिनांक ०६/०२/२०१४ मधील कंत्राटी पदांसाठीच्या नमूद अटी / शर्ती लागू राहतील.
- सदर पदांसाठी निश्चित करण्यात आलेली किमान शैक्षणिक अर्हता व अनुभव खालीलप्रमाणे आहे.

Name of Post	Minimum Required Educational Qualification	Minimum Required Experience
Executive Engineer	Degree in Civil Engineering or an equivalent qualification from a recognized university. Candidate shall have sound computer knowledge. Candidate having experience in Rural Water Supply Sector in government / private sector, especially retired government engineer will be preferred.	Eight Years
Sectional Engineer	Degree in Civil Engineering or an equivalent qualification from a recognized university. Candidate shall have sound computer knowledge. Candidate having experience in Rural Water Supply Sector in government / private sector especially retired government engineer will be preferred.	Five Years
M & E Specialist	B. Tech / B.E (IT / CS) or M.C.A. or M.C.S. or M.C.M. or M.Sc.(Stat.) or an equivalent qualification from a recognized university with good knowledge of computer and IT systems, having experience in managing M&E system at state level. Experience in government sector, handling statistical tool will be preferred.	Five Years

सक्षम उमेदवाराच्या बाबतीत अनुभवाची अट काही प्रमाणात शिथिल करण्याचे अधिकार अपर मुख्य सचिव, पाणी पुरवठा व स्वच्छता विभाग, महाराष्ट्र शासन यांना राहतील.

- सदर पदांची नेमणूक ही पूर्णतः कंत्राटी पद्धतीने असेल.
- कार्यकारी अभियंता / संनियंत्रण व मूल्यमापन तज्ञ या पदासाठी दर महिना एकत्रित ठोक मानधन रु. ५०,०००/- तसेच शाखा अभियंता या पदासाठी दर महिना एकत्रित ठोक मानधन रु. ३०,०००/- इतके अनुज्ञेय राहिल. निवड झालेल्या उमेदवारासमवेत करारनामा करून ११ महिन्यांसाठी कंत्राटी पद्धतीने नियुक्ती करण्यात येईल. कंत्राटी पद्धतीने नियुक्ती / मुदतवाद

देतांना शासन निर्णय क्र. जस्वप्र-०११४/ प्र.क्र.०५/पापु-११, दिनांक ०६/०२/२०१४ च्या परिशिष्ट- ५ मधील नमुन्यानुसार मुद्रांक पत्रावर बंधपत्र करण्यात येईल.

- सदर पदांची नेमणूक प्रथमतः ११ महिन्यांसाठी कंत्राटी तत्वावर करार पद्धतीने करण्यात येईल. कंत्राटी पद्धतीने नियुक्त करण्यात आलेल्या तज्ञ / कर्मचारी यांचे कार्यमूल्यमापन करार संपुष्टात येण्यापूर्वी पूर्ण करण्यात येवून त्यांचे काम समाधानकारक आढळल्यास एक दिवसाचा तांत्रिक खंड देवून ११ महिन्यांसाठी मुदतवाढ देण्यात येईल.
- **कार्यकारी अभियंता, शाखा अभियंता व संनियंत्रण व मूल्यमापन तज्ञ** या कंत्राटी तत्वावरील पदाच्या कर्तव्ये व जबाबदाऱ्या सोबत देण्यात आलेल्या आहेत.
- प्राप्त झालेल्या अर्जांची छाननी करून वैध ठरलेल्या अर्जदारांची निवड प्रकिया या विभागाच्या शासन निर्णय क्रमांक: शासन निर्णय क्र. जस्वप्र-०११४/ प्र.क्र.०५/पापु-११, दिनांक ०६/०२/२०१४ च्या तरतुदीस अनुसरून राहिल. या जाहीरातीस अनुसरून प्राप्त होणा-या अर्जदारांची यादी या विभागाच्या <https://water.maharashtra.gov.in> व <https://jalswarajya.maharashtra.gov.in> या संकेतस्थळावर देण्यात येईल. पात्र उमेदवारांना प्रत्यक्ष मुलाखतीसाठी बोलविण्यात येईल. वेळ, दिनांक निवडलेल्या उमेदवाराचे नाव, निवड प्रक्रियेच्या सर्व सूचना <https://water.maharashtra.gov.in> व <https://jalswarajya.maharashtra.gov.in> या संकेतस्थळावर देण्यात येईल. उमेदवारांना कोणत्याही सूचना थेट पत्रव्यवहार किंवा ई-मेल या अन्य माध्यमातून दिले जाणार नाही.
- प्रत्यक्ष मुलाखतीच्या वेळेस उमेदवारांनी शैक्षणिक अर्हता, अनुभव व इतर मूळ कागदपत्र तसेच त्यांच्या साक्षांकित प्रतीसह विहित तारीख व वेळेस उपस्थित राहावे उमेदवार विहित तारीख व वेळेत उपस्थित न राहिल्यास शासन जबाबदार नाही.
- निवड प्रक्रियेसाठी पात्र व अपात्र उमेदवारांची यादी शासनाच्या <https://water.maharashtra.gov.in> व <https://jalswarajya.maharashtra.gov.in> या संकेतस्थळावर उपलब्ध करून देण्यात येईल.
- उमेदवारांना मुलाखतीसाठी प्रवास खर्च किंवा इतर कोणत्याही भत्ता शासनाकडून दिला जाणार नाही.
- अर्ज संबंधित ठिकाणी विहित मुदतीत सादर करण्याची जबाबदारी उमेदवारांची राहिल. उमेदवारांना त्यांचे अर्ज hrjalswarajya@gmail.com या ई-मेल आयडीवरही पाठविता येतील. तथापि, पोष्टाद्वारे अथवा ई-मेल द्वारे अर्ज सादर करताना होणाऱ्या विलंबास संबंधित विभाग जबाबदार राहणार नाही. विहित मुदतीनंतर आलेले अर्ज विचारात घेतले जाणार नाहीत.
- उमेदवारांनी लिफाफ्यावर अर्ज केला असल्यास लिफाफ्यावर अथवा ई-मेलने अर्ज केला असल्यास ई-मेलच्या विषयामध्ये अर्जानुसार जलस्वराज्य-२ कार्यक्रमांतर्गत "कार्यकारी अभियंता" (Executive Engineer) या कंत्राटी तत्वावरील पदासाठी अर्ज /

जलस्वराज्य-२ कार्यक्रमांतर्गत "शाखा अभियंता" (Sectional Engineer) या कंत्राटी तत्वावरील पदासाठी अर्ज /

जलस्वराज्य-२ कार्यक्रमांतर्गत "संनियंत्रण व मूल्यमापन तज्ञ" (M & E Specialist) या कंत्राटी तत्वावरील पदासाठी अर्ज

असे स्पष्टपणे नमूद करणे आवश्यक आहे.

- कंत्राटी पद्धतीने नियुक्ती केलेल्या पदांच्या सर्व नेमणुका करार संपल्यानंतर संपुष्टात येतील. कंत्राटी तत्वावर नेमलेले तज्ञ / कर्मचारी यांना या कंत्राटी सेवेच्या आधारे शासनाच्या नियमित सेवेत सामावून घेतले जाणार नाही.

Executive Engineer - Roles and Responsibilities:-

- To prepare implementation plans for RWSS schemes in Peri Urban areas and rain water harvesting tanks in water quality affected and water stressed areas.
- To be responsible for monitoring of major and other physical investment under JS-II programme.
- To coordinate with various implementing agencies, WSSD and the World Bank.
- To undertake field visits for programme purposes.
- To prepare detailed implementation guidelines for technology selection and implementation of various programme components.
- To provide necessary assistance and guidance to the district level implementation agencies and SOs in carrying out various activities proposed under RWSS schemes in peri urban areas and rain water harvesting tanks in water quality affected and water stressed areas and to develop guidelines for the same.
- To monitor the performance of Support Organisations.
- To ensure that capacity building programmes for the stakeholders related to aquifer water management are developed and implemented effectively and on time.
- To assist in developing community based strategies and participatory monitoring of water availability and use.
- To compile and submit periodic physical and financial progress reports of various programme components and problems faced/constraints in implementation of aquifer water management component under JS-II.
- To supervise preparation of GP level Water Security Plans through community participation.
- To compile baseline data regarding RWSS schemes in Peri Urban areas and rain water harvesting tanks in water quality affected and water stressed areas.
- To propagate use of innovative technologies in WATSAN sector.
- To ensure that guidelines in the technical manual and departmental policies are followed in all stages of the projects.
- To assess the detailed project reports submitted by the implementing agencies and to suggest modifications wherever required.
- To monitor completion and handing over of the schemes and to obtain physical completion reports.
- To formulate MIS for WATSAN Sector in coordination with the MIS Specialist.
- To ensure incorporation of modules related with RWSS in peri urban areas and rain water harvesting tanks in water quality affected and water stressed areas in the training and capacity building programs and to coordinate with for training of stakeholders at all levels on for RWSS schemes in Peri Urban areas and rain water harvesting tanks in water quality affected and water stressed areas.
- To coordinate with DWSM cells and BRCs for training of GPs/VWSCs on aquifer water management.
- To coordinate with the help of DWSM Cells for organising IEC activities on aquifer water management.
- To prepare terms of reference for and to coordinate with consultancy firms for conducting technical audits.
- To co-ordinate and liaise with team members for the smooth functioning of the programme activities.
- To participate in monitoring and evaluation studies and undertake field visits as and when necessary.
- To assess the performance of the technical team
- To maintain all technical records of the project
- To monitor, supervise and implement day to day proper working of technical team.
- To comply with VIP references, complaints related to technical aspects.
- To ensure mapping of RWSS systems using GPS/GIS
- To coordinate with the RSPMU to design and implement appropriate Capacity Building of stakeholders in order to improve understanding of the mechanisms proposed and the needs for RWSS schemes in Peri Urban areas and rain water harvesting tanks in water quality affected and water stressed areas.

- To coordinate for developing M&E system for all technical components of various WATSAN sector programmes.
- To be responsible for timely accomplishment of DLIs and submitting accomplishment reports to the Project Manager.
- To coordinate with Independent Verification Agency.
- To carry out all other responsibilities entrusted by the Project Director (RSPMU) and Project Manager (RSPMU)
- To ensure long term sustainability of the drinking water sources developed in villages.
- To participate in monitoring and evaluation studies and undertake field visits as and when necessary
- To be responsible for monitoring of major and other physical investment under JS-II programme.

Sectional Engineer - Roles and Responsibilities:-

- To be responsible for the technical/ engineering component of the programme
- To be responsible for monitoring of major and other physical investment under JS-II programme.
- To assist in coordinating with various implementing agencies, WSSD and the World Bank.
- To undertake extensive field visits for programme purposes.
- To assist in preparing implementation plans for RWSS schemes in Peri Urban areas and rain water harvesting tanks in water quality affected and water stressed areas.
- To keep a vigilant control over expenditure on different technical components of the programme.
- To assist for monitoring of major and other physical investment under JS-II programme.
- To assist in preparing detailed implementation guidelines for technology selection and implementation of various programme components.
- To assist in developing community based strategies and participatory monitoring of various activities.
- To compile and submit periodic physical and financial progress reports of various programme components and problems faced/constraints in implementation of aquifer water management component under JS-II.
- To assist in compiling baseline data regarding RWSS schemes in Peri Urban areas and rain water harvesting tanks in water quality affected and water stressed areas.
- To assist in propagating use of innovative technologies in WATSAN sector.
- To coordinate with the help of DWSSM Cells for organising IEC activities on RWSS in Peri Urban areas and rain water harvesting tanks in water quality affected and water stressed areas
- To co-ordinate and liaise with team members for the smooth functioning of the programme activities.
- To participate in monitoring and evaluation studies and undertake field visits as and when necessary.
- To coordinate for mapping of RWSS systems using GPS/GIS
- To assist in coordinating for developing M&E system for all technical components of various WATSAN sector programmes.
- To assist in submitting DLIs accomplishment reports.
- To be responsible for any other related task/tasks assigned by the Project Director or the Project Manager.

Monitoring and Evaluation Specialist- Roles and Responsibilities-

- To assess the M&E capacity of the implementing agencies to monitor the programme & investments, quality of supervision that exists & the one needed, roles of different implementing agencies/ stakeholders in monitoring & reporting, quality of information & quality of monitoring.
- To assess the reporting arrangements existing at all levels (GP level to State level), Quality of reporting, mechanisms for the flow of information, stakeholders responsible for producing reports, what decision can be triggered using the reports.
- To assess type of information system that is in place to capture and aggregate data and mechanisms to improve the same.
- To suggest the mechanism for the knowledge management & information dissemination.
- To assess the base line data required, quality of past evaluations if any, need of impact analysis and its areas.
- To assess strengths and the weaknesses of local information / knowledge supply.
- To design system for accurately monitoring and evaluating the programme in the light of programme results framework and achievement of DLIs
- To help in implementing proper monitoring and evaluation systems at different levels-village, block, district, and State- by developing appropriate indicators for assessing the process, progress, performance, equity and impact of RWSS programs
- To help to generate and collect information, to analyses the information generated at various levels and to generate progress reports for enabling timely decision making.
- To coordinate to link the new M&E System with the existing system.
- To develop a system for periodic internal and external evaluations of various components of the programme and to disseminate the results of the same to all the stake holders with corrective measures, wherever necessary.
- To liaise with the World Bank and the counterpart experts in the World Bank Team.
- To design Programme Information Management Report.
- To innovate and monitor M & E system, to help to generate and collect information, to analyses the information generated at various levels and to generate progress reports for enabling timely decision making, add innovation of report building.
- To hold consultations with and co-ordinate with stakeholders at all levels and to support and guide them for better monitoring of activities.
- To establish a system for documenting lessons learnt, best practices and disseminate these across the state.
- To develop methodology, including sampling plan, source of information, instruments for data collection, field procedures, and quality control plan;
- To review the Verification Protocol agreed between GoM and World Bank and make recommendations for improvement, where necessary
- To generate and submit various reports as per requirement to the WSSD from time to time.
- To recommend software and hardware requirements for the M&E system.
- To assess the opportunities for engaging research institutes, universities, CSOs in M&E system.
- To act as Admin of M&E system where role creation, user creation, role assigning, change in master, etc. will be carried on.
- To coordinate with M&E cell of WSSD for better management of M&E system.
- To coordinate with agencies engaged for development and hosting on daily basis for managing the M&E system.
- To be responsible for any other related task/tasks assigned by the Programme Director or the Programme Manager.
- To plan, create, generate and analyse reports relating to
 - (i) The usage of system
 - (ii) The flaws and bugs
 - (iii) The system resources use
 - (iv) The failure of user to use systems (exception reporting)
 - (v) DIT resource parameters leading to expenditure
 - (vi) Expenditure on IT
- To be responsible for any other related task/tasks assigned by the Project Director or the Project Manager.

**• JALSWARAJYA-2 PROGRAMME
WATER SUPPLY AND SANITATION DEPARTMENT
GOVERNMENT OF MAHARASHTRA**

Application form for Contractual Appointment

For Office Use Only
Post Code:-----
Application No.:-----
Date received:-----

Recent Passport size photo

(A) Personal Details:

Name of the Post applied for	
Name (in BLOCK CAPITALS)	
Date of Birth (dd/mm/yy)	
Age as on 01-10-2018	
Sex (Male/Female)	
Permanent Address	
Address for Communication	
Contact Information	Mobile No. Email ID
If selected, Notice Period:	

(B) Educational Qualification:

Level	Name of Course	University / Institute	Year of Passing	Percentage/ Class	Major Subjects
Post Graduation					
Graduation					
Diploma					
Specialized Training					
Other Education including trainings & Workshops					

(C) Competency:

Please write how you can contribute to Jalswarajya II Programme (In 100 words)

(D) Experience:

Total years of experienceYears, Months and Days
Total years of experience water & sanitation sectorYears, Months and Days

Experience in detail: (Give details of every appointment and all jobs separately in the table format given below but Mention most recent first).

From -- To--	
Department / Organization/ Agency/ Institution	
Position & Location	
Present Salary / Pay Scale with Grade Pay	
Nature of Duties	
Major achievements	

From -- To--	
Department / Organization/ Agency/ Institution	
Position & Location	
Present Salary / Pay Scale with Grade Pay	
Nature of Duties	
Major achievements	

(E) Declaration:

I hereby declare that the information given in this application is true and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after appointment, my candidature will stand cancelled and my claim for appointment will stand forfeited.

Date: -----

Place: -----

Signature of Applicant